



To: Councillor Young, Convener; Councillor Forsyth, Vice-Convener; and Councillors Allan, Cameron, Crockett, Dickson, Donnelly, Jackie Dunbar, Grant, Laing, McCaig, Milne, Noble, Reynolds and Yuill.

Town House,
ABERDEEN 22 September 2014

FINANCE, POLICY AND RESOURCES COMMITTEE

The Members of the **FINANCE, POLICY AND RESOURCES COMMITTEE** are requested to meet in Committee Room 2 - Town House on **TUESDAY, 30 SEPTEMBER 2014 at 2.00 pm.**

JANE G. MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

BUSINESS

DETERMINATION OF EXEMPT BUSINESS

- 1.1 Determination of Exempt Items of Business

REQUESTS FOR DEPUTATIONS

- 2.1 None received at this stage

MINUTES, COMMITTEE BUSINESS STATEMENT AND MOTIONS LIST

- 3.1 Minute of Previous Meeting of 19 June 2014 (Pages 1 - 16)
3.2 Committee Business Statement (Pages 17 - 24)

MOTIONS

- 4.1 None at this stage

REFERRALS FROM OTHER COMMITTEES

- 5.1 There are no reports under this heading

CORPORATE GOVERNANCE SERVICE ISSUES

- 6.1 Corporate Governance Performance Dashboard Presentation
- 6.2 2014/2015 Corporate Governance Financial Monitoring (Pages 25 - 30)

FINANCE

- 7.1 Council General Fund Monitoring 2014/15 (Pages 31 - 40)
- 7.2 2014/15 Common Good Budget - Monitoring Report Update (Pages 41 - 44)
- 7.3 Treasury Management Policy and Strategy (Pages 45 - 50)
- 7.4 Small Financial Assistance Grants 2014/15 (Pages 51 - 60)
- 7.5 Unrecoverable Debt (Pages 61 - 68)

HUMAN RESOURCES

- 8.1 Guidance on Failure to Attend Work Due to Bad Weather - Follow-up (Pages 69 - 70)
- 8.2 Society of Personnel and Development Scotland (SPDS) 2014 Conference (Pages 71 - 74)

STAFFING - BUSINESS CASES

- 9.1 Establishment of 2 Building Standards Officers (Pages 75 - 80)
- 9.2 Environmental Services Operations Restructure (Pages 81 - 88)
- 9.3 Conversion of Agency Staff (Pages 89 - 92)

APPROVAL TO PROCURE

- 10.1 Provision of Insurance Services (Pages 93 - 96)
- 10.2 Request for Authority to Procure Payment Processing Services (Pages 97 - 100)

GENERAL BUSINESS

- 11.1 Travel Policy, Procedure and Guidance – to follow
- 11.2 Corporate Information Management Strategy (Pages 101 - 124)
- 11.3 Management of Information Security Policy (Pages 125 - 144)
- 11.4 Community Asset Transfer - Policy Development (Pages 145 - 150)
- 11.5 Haudagain Upgrade (Middlefield) Update (Pages 151 - 166)
- 11.6 Phase 3 Restructure - Interim Proposals - to follow
- 11.7 Strategic Infrastructure Plan Progress Update (Pages 167 - 174)

ITEMS WHICH THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE

REFERRALS

- 12.1 Provision of Internal Audit Services - to be referred from the Audit and Risk Committee on 23 September 2014 (Pages 175 - 194)

GENERAL BUSINESS

- 13.1 Disposal - Former Victoria Road School - to follow
- 13.2 Garthdee Snowsports Business Plan (Pages 195 - 228)
- 13.3 Update on the Future of Thomas Blake Glover House (Pages 229 - 236)

FINANCE

- 14.1 Unrecoverable Debt - exempt appendix in relation to item 7.5 on the agenda (Pages 237 - 238)

HUMAN RESOURCES

- 15.1 There are no reports under this heading

STAFFING - BUSINESS CASES

- 16.1 There are no reports under this heading

APPROVAL TO PROCURE

- 17.1 Procurement of Managed Print Services (Pages 239 - 242)

- 17.2 Request for Approval of Expenditure for Online Learning Management System and Design Software – Organisational Development (Pages 243 - 246)

- 17.3 Tender for Replacement of Network Circuits (Pages 247 - 250)

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Should you require any further information about this agenda, please contact Allison Swanson, tel. (52)2822 or email aswanson@aberdeencity.gov.uk